



JOB OPPORTUNITY

Senior Executive, Youth Development

POSITION	Senior Executive, Youth Development
TERM	Full-time contract for nine months, with possibility of extension
LOCATION	Toronto, Montreal or Ottawa
SALARY RANGE	\$90,000 - \$110,000 annually, commensurate with experience

Since 1977, Katimavik has been facilitating youth development initiatives across Canada. Our approach is based on the development of long-term, mutually beneficial relationships between youth volunteers and local communities. Our programs strive to provide young people with life and career skills to thrive in today's world through skills and knowledge gained through experiential learning. Our new vision includes engaging young people in the process of truth and reconciliation with Indigenous peoples and living in inclusive and accepting communities comprised of people from all backgrounds.

Position Overview

Katimavik is seeking a highly motivated, organized, experienced leader to join the executive team as **Senior Executive, Youth Development**. This position will work alongside the Senior Director, Organizational Sustainability, to function as the organizational executive leads for Katimavik. The duties of this position are focused on quality programming and how Katimavik will create a forward thinking, sustainable approach to youth development.

The key deliverables for this position are:

- **Demonstrating strong leadership** by working collaboratively with the Senior Executive, Organizational Sustainability to foster effective team work between and amongst the Board of Directors and staff. Be an effective and model representative for the organization with partners in the web of mutual benefit to enhance the organization's national profile.
- **Work within a collaborative management approach** to ensure effective operational planning and management across the organization.
- **Lead the design, development and delivery of all program initiatives** to support youth development through service. Ensure there are sufficient resources to operate these programs and that they are run effectively. Through monitoring and evaluation, ensure all programs are relevant and meet the objectives set by the organization.



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- **Effectively represent the organization** to establish a strong partnership network in support of youth. Utilizing the Web of Mutual Benefit approach, this network will include Indigenous partners, program resources, funders, educational institutions, government agencies, alumni and youth advisors across Canada.
- **Manage key corporate functions for programming** including operational risk management, finance and budgets and human resources.

The person:

A highly capable, motivating and organized leader with a proven track record in dealing effectively with key stakeholders and in achieving organizational goals in a changing environment, as well as:

- A positive attitude and the ability to quickly establish trust and credibility with all key stakeholders;
- A creative thinker in confronting challenges and a critical thinker for navigating solutions;
- Excellent team building skills and ability to collaborate within a leadership team;
- Excellent managerial and leadership skills;
- Experience with youth development programs that can be demonstrated by leading programs, program evaluation and other similar roles;
- Highly effective communicator: Bilingualism – including an Indigenous language, is preferred, with excellent communication skills, oral and written, in English;
- A postsecondary degree is highly preferred, though applicants with demonstrated experience and other forms of learning will also be considered.

This position is being posted for a 9 month contract and could be extended if sustainable funding is confirmed during the contract. To apply, please send your cover letter and CV to jobs@katimavik.org. The position will be open for applications until filled, but all applications received by **5pm (EDT) on April 12, 2019** will receive consideration for the position. Only those candidates selected for an interview will be contacted. If you have any questions about this position please contact vibhor garg, Senior Executive Organizational Sustainability at vgarg@katimavik.org.

Katimavik is an Equal Opportunity employer committed to the principles of equity and inclusive employment opportunities without regard to race, colour, religion, nationality, social or ethnic origin, sex, age, disability, sexual orientation, gender identity and/or expression. Candidates from equity seeking communities including but not limited to Indigenous communities will be seriously considered and are encouraged to self-identify in cover letter.